

Client Number:						
First Name/s:			Surname:			
Postal Address:						
_____ [Number / Street]						
_____ [Suburb]			_____ [State]		_____ [Postcode]	
Phone/Mobile:					Date of Birth: <small>[required for verification]</small>	
Email:						

Course code	Course name

My reason for cancellation is:

I understand the following:

- Single Course Terms and Conditions apply.
- Single Course Cancellation of Enrolment forms must be received by RMIT Single and Short Courses prior to RMIT University census date for Semesters 1 or 2 to be eligible for a refund. Single Course Cancellation of Enrolment forms must be received by RMIT Single and Short Courses prior to the commencement of the third scheduled class for Spring or Summer Semesters to be eligible for a refund.
- No refunds will be issued for enrolment cancellations submitted after the final cancellation date.
- Transfers between Single Courses or semesters and/or deferments will not be accepted.
- Refunds can take up to 30 days to be issued.
- A cancelled Tax Invoice will be issued to acknowledge the course cancellation.

Signature: _____

Date: _____

Please email completed form to enquiries@rmit.edu.au