

## Job Description – Senior Lecturer, Psychology

### Position Details

<b>Position Title:</b>	Senior Lecturer, Psychology
<b>Division/ Centre:</b>	School of Science, Engineering & Technology
<b>Department:</b>	Psychology
<b>Campus Location:</b>	Based at the Saigon South Campus but may be required to work and/or be based at other campuses of RMIT Vietnam.
<b>Job Grade/ Classification:</b>	Senior Lecturer (Level C)
<b>Time Fraction:</b>	Full-time

### RMIT University

RMIT is a leading multi-sector university of technology, design and enterprise with more than 96,000 students and close to 10,000 staff globally. We offer postgraduate, undergraduate, vocational education and online programs to provide students with a variety of work-relevant pathways.

The University's mission is to help shape the world through research, innovation and engagement, and to create transformative experiences for students to prepare them for life and work.

Our three main campuses in Melbourne are located in the heart of the City, Brunswick and Bundoora. Other locations include Point Cook, Hamilton and Bendigo.

In Vietnam RMIT has two campuses (Ho Chi Minh City and Hanoi) and an English language centre (Danang) and a research and industry collaboration centre in Barcelona, Spain. Programs are offered through partners in Singapore, Hong Kong, Sri Lanka and mainland China, with research and industry partnerships on every continent.

RMIT is committed to First Nations' community engagement, and to advancing the success of Aboriginal and Torres Strait Islander people through education, research and employment.

### RMIT Standings in university rankings

RMIT is ranked 123<sup>rd</sup> globally and 10<sup>th</sup> in Australia in the 2024 QS World University Rankings consolidating its reputation as a global leader in education and research.

The University was recently ranked 22 in the world and fourth in Australia in the Times Higher Education Impact Rankings for its commitment to reducing inequality within and among countries (SDG 10) and fifth globally and first in Australia for promoting decent work and economic growth (SDG 8).

RMIT also had 10 subject areas ranked in the top 100 globally in the QS World University Rankings by Subject, including a standout result for the University's Art and Design offering, which maintained its number one spot in Australia, second in the Asia-Pacific and 15<sup>th</sup> globally.

For more information, visit [www.rmit.edu.au/about](http://www.rmit.edu.au/about)

### RMIT Vietnam

RMIT University Vietnam (RMIT Vietnam) is a campus of RMIT University. RMIT Vietnam is creating innovative research, teaching and learning culture. We are committed to providing internationally recognised high-quality education and professional training for our students, clients and members of the community.

As an internationally recognised Australian university based in Asia, RMIT Vietnam is assisting in the development of human resources capability in Vietnam and the region.

Degrees are awarded by RMIT University in Australia, allowing Vietnamese students to receive an overseas education without having to leave home. Given its international profile, RMIT Vietnam is also host to students from Australia and many other countries. All degree programs are recognised by the Vietnamese Ministry of Education and Training (MOET) and are subject to regulation by the Australian Tertiary Education Quality and Standards Agency. The academic programs span from vocational English through to undergraduate, post-graduate and Ph.D. programs. All teaching at RMIT Vietnam is in English.

[www.rmit.edu.vn](http://www.rmit.edu.vn)

### School of Science, Engineering & Technology

The School of Science, Engineering & Technology (SSET) is committed to providing an international learning environment that encourages cultural awareness, critical thinking, experimentation, and, above all, the ability to think critically. Our students develop the competence, confidence, and professionalism needed for successful

careers in IT, science, engineering, psychology, and other health disciplines: <https://www.rmit.edu.vn/about-us/schools-and-centres/school-of-science-engineering-and-technology>

## Position Summary

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The Lecturer/Senior Lecturer is expected to contribute to the teaching and research efforts of the University, in disciplines related to their field of expertise. Specifically, the Lecturer/Senior Lecturer is responsible for carrying out teaching activities within undergraduate, Masters and Graduate Diploma programs and for maintaining and advancing their scholarly, research and/or professional capabilities. The Lecturer/Senior Lecturer is also expected to actively promote the program by establishing and maintaining memberships, links and partnerships with academic, industry and professional communities. The Lecturer/Senior Lecturer is expected to work collaboratively and collegially with fellow academics within the teaching team, and update colleagues and students on developments in their subject area or specialization. The Lecturer/Senior Lecturer may be responsible for course coordination.

## Reporting Line

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Reports to: Program Manager, Psychology

## Key Accountabilities

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### Teaching

- Demonstrate an established record of effective contribution to a range of teaching responsibilities.
- Make original contributions which expand knowledge or practice in the relevant discipline.
- Support the ongoing improvement of programs via successful coordination of a significant aspect of a program (e.g., a major, a clinical teaching unit or a field of study) or a significant contribution to the development or coordination of teaching to ensure courses are engaging, relevant, contemporary and cultural adapted.
- Teach across different settings and develop innovative curriculum design including online learning and alternative teaching methods and resources.
- Coordinate courses, prepare and deliver lectures and tutorials, and undertake assessment and marking for undergraduate and postgraduate courses.
- Maintain and improve the quality of courses as measured through evaluation instruments to meet industry and educational standards.
- Provide high quality service to students, including academic counselling and advice.
- Understand and apply University Rules relevant to teaching and learning practice.

### Research

- Maintain an active record of producing quality research outputs consistent with discipline norms as lead contributor, by publishing or exhibiting in national research journals, other appropriate refereed publications, and conference publications.
- Participate in or contribute as chief investigator role in applications for significant research funding to support projects and activities, which includes actively seeking, obtaining, and managing research funding.
- Contribute to progressing towards transfer of knowledge, technology, and practices to research end users through translation, including commercialisation of RMIT intellectual property.
- Undertake independent and/or team research that where possible impacts on policy, practices and/or commercialisation resulting in national recognition and developing international recognition in the research area.
- Encourage, initiate, and coordinate strategic collaborative research projects in related areas of expertise across University, national and international levels.
- Review and draw upon best practice research methodologies. Supervision and Researcher Development
- Act as Principal Supervisor to Higher Degree by Research students.
- Demonstrate and lead others in the responsible conduct of research.
- Demonstrate personal effectiveness in supervision and management and development of researcher capability and skill.
- Lead the facilitation of engagement opportunities for supervisees.
- Effectively lead and develop employee performance and conduct by providing feedback, coaching, and professional development.
- Manage staff effectively throughout the employee lifecycle in accordance with University policy and procedures.
- Work to promptly resolve conflict and grievances when they arise in accordance with University policy and procedures.

## Services & Engagement

- Consistently demonstrate behaviours that align to the RMIT values.
- Show leadership of self and others through mentoring, collaboration, and a responsibility for staff wellbeing.
- Demonstrate a track record of achievement in relation to internal service roles, including high level of collaboration and participation in decision-making and service on relevant committees.
- Undertake administrative processes as required.
- Establish a track record of collaboration in relation to external service activities.
- Advance external links and partnerships by collaborating on external activities and sustain relationships with industry, government departments, professional bodies and the wider community.

**Key Selection Criteria**

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- Completion of a PhD in Psychology.
- An established profile in teaching and research in Psychology.
- National recognition in expertise, with an internationally developing profile and an established record of publications in reputed refereed journal and presenting at conferences.
- A strong record of successfully seeking, obtaining and managing external research funding.
- Evidence of a high level of quality teaching at undergraduate, honours and postgraduate level across a variety of settings, including small and large groups.
- A strong track record of course coordination and participation in the development and continuous innovation of new programs, curriculum design and course material in the discipline area.
- A solid record of supervision of Honours and Research Higher Degree students to successful completion.
- A growing record of meaningful internal service roles with a strong contribution to external activities.

**English Proficiency**

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English is the language of teaching and communication at RMIT Vietnam. For this role, the minimum requirement is IELTS (Academic) with a score of at least 7.0 with no bands less than 6.5 (or equivalent, as outlined in the Recruitment, Selection and Onboarding Guidelines).

For Higher Education roles, English Language Proficiency may also be proven by having completed PhD studies while being instructed through the medium of English, and proof of teaching in an English-speaking environment during the previous 24 months.

**Organizational Accountabilities**

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RMIT Vietnam is committed to the health, safety and wellbeing of its staff members. RMIT Vietnam and its staff members must comply with a range of Vietnamese legal and regulatory requirements, including foreign investment & business, import & export, contracts & commerce, banking, finance & foreign exchange, labour, taxation, land & premises, environment, and immigration. RMIT Vietnam expects all staff members to comply with its Code of Conduct, policies and procedures, which relate to legal and regulatory requirements and our ways of working.

Appointees are accountable for completing training on these matters and ensuring their knowledge and the knowledge of their staff is up to date.

**Work Permit**

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All foreign employees must adhere to the requirements for obtaining a valid visa and work permit in Vietnam. These requirements are mandated by the Government and may be over and above the mandatory requirements and key selection criteria. Work permit requirements are subject to change.

RMIT Vietnam accepts zero tolerance to non-adherence of the immigration laws of Vietnam.

<b>Endorsed:</b>	Signature: Name: Title: Date:	<b>Approved:</b>	Signature: Name: Title: Date:
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