



Job Description

Deputy Dean of School, Learning & Teaching

Position Details

Position Title:	Deputy Dean, Learning & Teaching
Division/ Centre:	School of Communication & Design
Department:	Office of School of Communication & Design
Campus Location:	Based at the SGS campus but may be required to work and/or be based at other campuses of RMIT Vietnam.
Job Grade/ Classification:	Academic Level D / E
Time Fraction:	Full time

RMIT University

RMIT is an international university of technology, design and enterprise with more than 90,000 students and close to 11,000 staff globally. We empower people and communities to adapt and thrive across generations, with applied and impactful education, research and civic engagement.

Our diverse global community of 500,000 + graduates, live and work in more than 150 countries around the world and return throughout their careers to refresh and update their skills, or change career direction. Postgraduate, undergraduate, vocational education, foundation studies and online programs offer students a variety of work-relevant pathways.

We have multiple locations in Melbourne and Victoria, with two campuses and an English language centre in Vietnam (Ho Chi Minh City, Hanoi and Danang) and a research and industry collaboration centre in Barcelona, Spain. In addition, programs are offered through partners in Singapore, Hong Kong, Sri Lanka and mainland China, with research and industry partnerships across the globe.

We continue to consolidate our international reputation and now rank 125th in the 2026 QS World University Rankings and appear in the 251-300 band of the 2025 Times Higher Education World University Rankings. Strong industry connections, forged over 136 years, remain integral to RMIT's leadership in education, applied and innovative research, and to the development of our graduates as skilled global citizens. Alongside industry-relevance, creativity and inclusivity are distinct hallmarks of an RMIT education.

For more information, visit www.rmit.edu.au/about

RMIT Vietnam

RMIT University Vietnam (RMIT Vietnam) is a campus of RMIT University. RMIT Vietnam is the leading International University in the country and has an innovative research, teaching and learning culture. We are committed to providing internationally recognised high-quality education and professional training for our students, clients and members of the community.

As an internationally recognised Australian university based in Asia, RMIT Vietnam is assisting in the development of human resources capability in Vietnam and the region and supporting RMIT's vision to be a leading university of impact in the Asia Pacific.

With Vietnam operating as the heart of RMIT's regional network, we partner with industry and government to create collaborative networks across Southeast Asia focused on smart and sustainable cities, regional collaboration, emerging technologies and social innovation.

Degrees are awarded by RMIT University in Australia, allowing Vietnamese students to receive an international education in Vietnam. Given its global profile, RMIT Vietnam is also host to students from Australia and many other countries. All degree programs are recognised by the Vietnamese Ministry of Education and Training (MOET) and are subject to regulation by the Australian Tertiary Education Quality and Standards Agency (TEQSA). RMIT Vietnam offers a comprehensive range of academic programs, encompassing English language courses, bachelor's degrees, master's degrees, and doctoral studies. The medium of instruction for all courses at RMIT Vietnam is English, ensuring a global standard in education and communication programs. All teaching at RMIT Vietnam is in English.

For more information, visit [About us - RMIT Vietnam](#)

Position Purpose

The Deputy Dean, Learning & Teaching is a senior academic leader who shapes and advances the learning and teaching strategy of the School of Communication & Design (SCD). The role ensures SCD delivers high-quality, innovative, and industry-connected learning experiences that prepare graduates for global careers.

The position provides vision and leadership for curriculum innovation, quality assurance, digital and blended learning, and student experience. It fosters collaboration across programs, staff capability-building, and engagement with industry partners to ensure learning is applied, relevant, and globally benchmarked.

Position Summary

The Deputy Dean, Learning & Teaching (DD L&T) reports to the Dean and is a member of the School Executive. The role leads the School's strategic direction in learning and teaching, ensuring excellence in program quality, curriculum innovation, and student experience.

The DD L&T works closely with Program Managers, Heads of Department, and the School Executive to develop programs that are compliant, forward-looking, and aligned with RMIT's blended and digital education strategies. The role promotes the scholarship of learning and teaching, supports staff in integrating industry engagement into curriculum, and drives initiatives that enhance the student experience.

The DD L&T represents the School in University forums, contributes to cross-school collaboration, and deputises for the Dean when required.

Reporting Line

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|---------------------------|---|
| 1. Reports to: | Dean, School of Communication & Design |
| 2. Indirectly reports to: | College of Design and Social Context Associate DVC, Learning & Teaching. |
| 3. Direct reports: | May include Program Managers and/or senior academic staff (Associate Professors/Professors) aligned to the learning and teaching portfolio. |

Key Accountabilities

1. Provide strategic leadership in learning and teaching, aligning SCD programs with RMIT's Education and Student Experience Strategy.
2. Lead the design, innovation, and continuous improvement of curriculum, ensuring relevance, creativity, and strong graduate outcomes while keeping ahead of global pedagogical trends.
3. Ensure program compliance with TEQSA, MOET, and RMIT quality assurance

frameworks, and promote best practice in governance and academic integrity.

4. Drive the integration of blended and digital education models across programs, in line with University strategy.
5. Lead initiatives that strengthen the student experience and outcomes, including feedback systems, enrichment opportunities, and inclusive teaching practices.
6. Foster the scholarship of learning and teaching, encouraging staff engagement in pedagogical research, dissemination, and innovation.
7. Promote industry-engaged learning, ensuring programs include live briefs, internships, collaborative projects, and global classroom opportunities.
8. Support academic staff capability-building in curriculum design, teaching innovation, and student engagement.
9. Represent the School in College and University committees and collaborate with counterparts across disciplines and campuses.
10. Deputise for the Dean as required and contribute to strategic decision-making as part of the School Executive.

Key Selection Criteria

1. PhD or equivalent in a relevant discipline, with a strong record of academic achievement.
2. Demonstrated leadership in learning and teaching, with evidence of curriculum innovation, digital/blended delivery, and quality assurance.
3. Strong knowledge of higher education policy, frameworks, and compliance requirements (TEQSA, MOET, QA systems).
4. Evidence of promoting industry-engaged and globally connected learning that enhances graduate employability.
5. Demonstrated ability to lead and mentor staff, foster collaboration, and build capability in learning and teaching.
6. Experience in scholarship of learning and teaching and/or applied pedagogical research that informs practice.
7. High-level interpersonal, communication, and influencing skills, with the ability to work effectively across cultures and represent the School externally.
8. Demonstrated understanding of academic governance, program management, and good practice in higher education.

English Proficiency

English is the language of teaching and communication at RMIT Vietnam. For this role, the minimum requirement is IELTS Academic with a score of at least 7.0 (or equivalent, as outlined in the Recruitment, Selection and Onboarding Guidelines).

For any role, English Language Proficiency may also be proven by showing successful completion of secondary education to a level qualifying to enter university study while being instructed through the medium of English, as per the RMIT University recognised qualification list.

Organisational Accountabilities

RMIT Vietnam is committed to the health, safety and wellbeing of its staff members. RMIT Vietnam and its staff members must comply with a range of Vietnamese legal and regulatory requirements, including foreign investment & business, import & export, contracts & commerce, banking, finance & foreign exchange, labour, taxation, land & premises, environment, and immigration. RMIT Vietnam expects all staff members to comply with its Code of Conduct, policies and procedures, which relate to legal and regulatory requirements and our ways of working.

Work Permit

All foreign employees must adhere to the requirements for obtaining a valid visa and work permit in Vietnam. These requirements are mandated by the Government and may be over and above the mandatory requirements and key selection criteria. Work permit requirements are subject to change. RMIT Vietnam accepts zero tolerance to non-adherence of the immigration laws of Vietnam.

Endorsed:	Signature:	Approved:	Signature:
	Name:		Name:
	Title:		Title:
	Date:		Date: