Application Form (Template)

2024 RMIT Early Offer Program

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**This template can be used to draft your responses prior to completing your online RMIT Early Offer application form.**

***Note****: Please don’t use this template to upload as part of your Early Offer application.*

### Personal details

**First name\*:** Enter your first name

**Last name\*:** Enter your last name

**Address\*:** Enter your address

**Suburb\*:** Enter your suburb

**Postcode\*:** Enter your postcode

**Mobile Number\*:** Enter a valid phone number

Enter *a valid phone number starting with '+' followed by country/area code and phone number.*

**Date of Birth\*:** *Use the date preferences on the online form to select your date of birth.*

**Email\*:** Enter your email

Enter the same email as when applying through VTAC. Do not use your school email.

**Which secondary school do you currently attend? \*:** Enter your school name

**Are you currently completing an Australian Year 12 or IB (or equivalent) studies? \****Use the multiple-choice options on the online form to select.*

**What is your Citizen status? \*** *Use the multiple-choice options on the online form to select.*

### Course preferences

Select one RMIT course from the list for your early offer application\* Enter your RMIT course

*Note: Ensure this course is also listed in your VTAC preferences.*

**Early Offer ATAR:** *This will automatically appear on your online form.*

**Prerequisites:** *This will automatically appear on your online form.*

### Category selection

Select one category that you can provide responses for relating to your life experiences and activities. Your responses cannot be related to school projects or anything that will contribute to your ATAR.

Please select ONE category from below\* *Use the multiple-choice options on the online form to select.*

**Category 1 - Analytical and Critical Thinking**

**Category 2 - Leadership**

**Category 3 - Communication**

**Category 4 - Creative Thinking and Innovation**

*Note: Only complete the responses for the Category you have selected.*

Tip: You can use the STAR Method headings **‘Situation, Task, Action, Result’**, to form your responses to individual subsections:

* **Situation:** Give the background of the experience by describing the situation.
* **Task:** Describe what you were trying to achieve, and why this experience was significant.
* **Action:** Explain the actions you took to resolve the situation described in your answer.
* **Result:** Tell us about the outcome and/or feedback that supports your response.

**Category 1 - Analytical and Critical Thinking**

You can consider this category if you can you provide evidence of at least 2 months experience of Analytical and Critical Thinking.

**Can you provide this relevant evidence?** *Use the multiple-choice options on the online form to select.*

Please use the subsection text boxes below to provide 200-word (maximum) responses for as many subsections as you can. The more you respond to, the stronger your application.

**1a. Problem solving**

Describe how you solved an issue using your creativity or innovation. Did you receive feedback or have evidence of the outcome?

Enter your response. Consider using the STAR Method headings when responding.

**1b. Analytical reasoning**

Describe how you used reasoning to solve an issue. Were there others involved that provided feedback or was there any evidence of how you solved the issue?

Enter your response. Consider using the STAR Method headings when responding.

**1c. Critical thinking**

Describe a situation where you considered different views or strengths and weaknesses, and how someone acknowledged your critical thinking.

Enter your response. Consider using the STAR Method headings when responding.

**1d. Analysing information**

Describe how you were able to consider information and came up with a resolution. Did you receive feedback or have evidence of the outcome?

Enter your response. Consider using the STAR Method headings when responding.

**Supporting documents**

Please upload evidence of each of your subsection responses and include at least one written reference outlining your experiences. Consider using the Evidence of experience template, where applicable.

*Note: Have your evidence ready to upload for each subsection you have completed.*

**Category 2 - Leadership**

You can consider this category if you can you provide evidence of at least 2 months experience of leadership.

**Can you provide this relevant evidence?** *Use the multiple-choice options on the online form to select.*

Please use the subsection text boxes below to provide 200-word (maximum) responses for as many subsections as you can. The more you respond to, the stronger your application.

**2a. Coaching**
Describe a situation where you mentored and helped others. Did you receiving feedback from those involved or evidence of the coaching you performed?

Enter your response. Consider using the STAR Method headings when responding.

**2b. Project management**
Describe when you planned, managed and accomplished a project. Were there others involved in the project or can you provide evidence of the project?

Enter your response. Consider using the STAR Method headings when responding.

**2c. Delegating with respect**
Describe how you responsibly gave tasks to others as part of a project or event. Did you receive feedback from those involved or can you provide evidence of the tasks that were delegated?

Enter your response. Consider using the STAR Method headings when responding.

**2d. Managing conflict**
Describe how you successfully defused or addressed conflict and helped resolve an issue. Did those involved have feedback about how you handled the situation?

Enter your response. Consider using the STAR Method headings when responding.

**Supporting documents**

Please upload evidence of each of your subsection responses and include at least one written reference outlining your experiences. Consider using the Evidence of experience template, where applicable.

*Note: Have your evidence ready to upload for each subsection you have completed.*

**Category 3 - Communication**

Please use the subsection text boxes below to provide 200-word (maximum) responses for as many subsections as you can. The more you respond to, the stronger your application.

**3a. Demonstration**

Describe when you completed a task that required you to communicate (written or spoken) ideas to different people. Did you receive feedback or have evidence of what you demonstrated?

Enter your response. Consider using the STAR Method headings when responding.

**3b. Relationship building**

Describe when you were able to build positive relationships with people as part of a project, event or work. Who did you build the relationships with and what do they say about the situation?

Enter your response. Consider using the STAR Method headings when responding.

**3c. Negotiating**

Describe when you were able to reach an agreement while avoiding conflict. Did you receive feedback or have evidence of the negotiation?

Enter your response. Consider using the STAR Method headings when responding.

**3d. Listening**

Describe a situation where you listened and responded to a person or circumstance to resolve an issue. Did you receive feedback or have evidence of the outcome?

Enter your response. Consider using the STAR Method headings when responding.

**Supporting documents**

Please upload evidence of each of your subsection responses and include at least one written reference outlining your experiences. Consider using the Evidence of experience template, where applicable.

*Note: Have your evidence ready to upload for each subsection you have completed.*

**Category 4 - Creative Thinking and Innovation**

Please use the subsection text boxes below to provide 200-word (maximum) responses for as many subsections as you can. The more you respond to, the stronger your application.

**4a. Creativity**

Describe when you created an original idea as part of a project or creative piece. Did you receive feedback or have evidence of the project that you can share?

Enter your response. Consider using the STAR Method headings when responding.

**4b. Design thinking**

Describe a situation where you considered people, the circumstances and other factors when you created a solution or creative piece. Did those involved give you feedback or is there evidence from the project you could share?

Enter your response. Consider using the STAR Method headings when responding.

**4c. Innovative thinking**

Describe a creative solution or project where you solved an issue by putting your own spin on the situation. Did you receive feedback or have evidence of the outcome?

Enter your response. Consider using the STAR Method headings when responding.

**4d. Entrepreneurial**

Describe when you took a risk to address a problem. Did you receive feedback, or do you have any evidence from this situation that could be used?

Enter your response. Consider using the STAR Method headings when responding.

**Supporting documents**

Please upload evidence of each of your subsection responses and include at least one written reference outlining your experiences. Consider using the Evidence of experience template, where applicable.

*Note: Have your evidence ready to upload for each subsection you have completed.*

***Remember you can*** [***book in a chat***](https://outlook.office365.com/book/EarlyOfferChat%40rmiteduau.onmicrosoft.com/) ***or email us at*** ***earlyoffer@rmit.edu.au*** ***with any questions before you submit your application.***